

NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070

NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, December 21, 2016 - 6:30 PM

New Boston Central School Library
15 Central School Road, New Boston, NH 03070

PRESENT

SCHOOL BOARD

Wendy Lambert
Kary Jencks (6:35)
Glen Dickey
Fred Hayes

ADMINISTRATORS

Brian Balke, Superintendent
Tori Underwood, Principal

Ray Labore, Business Administrator
Randy Loring, Facilities Director

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30 PM with the Pledge of Allegiance.

APPROVAL OF DECEMBER 7, 2016 SCHOOL BOARD MEETING MINUTES

Glen Dickey moved to approve the December 7, 2016 School Board meeting minutes as written. Fred Hayes seconded the motion. The Board then reviewed the December 7, 2016 School Board meeting minutes and made the following changes:

Page 2, under Manifest and Vouchers, third line, remove “for” after “Education”

Page 2, under Superintendent’s Report, add “completed” before “cost”

Page 3, under New Boston Policy Committee Report, second bullet, add “, misuse of funds and violation of confidentiality, as required by RSA”

Page 3, under New Boston Policy Committee Report, third bullet, change “Board” to “Policy Review Committee”

Page 3, under Policies For Board Discussion, BCB, change “decided” to “considered”

Glen Dickey moved to approve the December 7, 2016 School Board meeting minutes as amended. Fred Hayes seconded the motion. The motion carried (3-0 Kary Jencks and Bill Schmidt absent)

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

The December 7, 2016 manifest was conditionally approved at the last meeting. Glen reviewed the December 21 manifest. *Glen Dickey moved to approve the December 21, 2016 manifest in the amount of \$275,840.21. Fred Hayes seconded the motion. The motion carried. (4-0)*

BASKETBALL EQUIPMENT UPDATE

Facilities Director Randy Loring reported he spoke with Team Engineering about the wall in the gym that is separating. There is a basketball hoop in this wall. Team Engineering said two sections of wall are moving separately and recommendations to fix it will be made. Contactors will then be called to make the repairs. The repair is not expected to be expensive.

Hoop Straps at \$5,800 were removed from the 2017/2018 budget as discussed at the last Board meeting. The straps are a safety feature that should be attached to the hoop to prevent it from falling. This will be done with this year's unreserved fund balance.

The fire extinguisher by the door at the parking side of the gym has a form showing it expired in September 2016. Tori said all fire extinguishers were inspected in September and this will be updated.

REVISED FY16 FACILITY ITEMS PROJECTED OUT OF THE CAPITAL RESERVE FUND

Randy reviewed Facilities Repair and Renovation Project Listing Status with a three-page handout. The reserves are listed on page one and he asked if money in reserve for projects that have not started be reallocated to other items that are listed at the bottom of that page. Randy discussed this previously with Brian and Ray who agreed these items would be a good use of the reserve funds. The next two pages are items from the building walkthrough that could be done with funds from the Building and Renovation CRF in coming years. Brian, Ray and Randy will meet to create a multi-year schedule for these projects. Paving, drainage and playground design could be a priority and the roof is always a possibility, as it is being watched carefully but unknown when it will fail. *Fred Hayes moved to repurpose funds from the 2014/2015 and 2015/2016 reserve balance and accept administration recommendations for purchases as listed in the exhibit. Glen Dickey seconded the motion. The motion carried. (4-0)*

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- There have been some cold days and indoor recess is held when necessary.
- Special Education Director Salina Millora has been holding frequent Special Education meetings at rotating schools SAUwide. One was held at NBCS so far.
- Professional Learning Community certification launched.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- He updated the demographic information and compared it to the information presented at the April 20 All Boards meeting. Resident and student population have both increased. NBCS student population increased by 40 students since April 20. MVMS and GHS student population increased by 22 students since April 20.
- The Administration will get updated information of the number of available building lots and pending building lot requests from the Town Hall. The Board considered how increased student population will be handled if this continues, such as using the White Buildings for classrooms, lease more portables, hire more staff, multigrade classrooms, build a middle school or an addition. The state has not had building aid available in recent years.
- The Board discussed sending some sixth graders to MVMS. This would also increase costs due to tuition. MVMS has also had increased student population since Dunbarton left the SAU and Goffstown schools. It is more cost effective to keep students in NBCS.
- REAP grant funds are also driven by student population and NBCS is getting close to the cutoff point.
- SAU Administrative Assistant Denise Morin sent information to the Board that the 2017 NHSBA Resolutions Session is in January. Board members should let Denise know if they would like to attend.
- The District budget hearing is January 11 at 6:30 PM at the NBCS Library with the Board meeting immediately following.
- The School District Deliberative Session is February 7 at 7:00 PM in the NBCS gym with a snow day of February 9.
- The Goffstown athletics program evaluation is on the website. Recommendations continue to be implemented.
- The GHS Winter Concert is December 22.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

C&E COMMITTEE REPORT (NEXT MEETING 1-17-17 @ 7:00 PM @ SAU)

The Committee did not meet December 12, as it was a snow day.

POLICY REVIEW COMMITTEE REPORT (1-17-17 @ 6:00 PM @ SAU)

The Committee did not meet December 12, as it was a snow day.

NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 1-25-17 @ 5:30 PM @ NBCS LIBRARY)

NEW BOSTON PUBLIC BUDGET HEARING JANUARY 11, 2017 @6:30 pm @ NBCS LIBRARY

OLD BUSINESS

3RD DRAFT 2017 WARRANT REVIEW

The Board reviewed the proposed Warrant Articles as follows:

- Article 1: There are many School District officer openings this year. Kary and Fred's School Board terms are up. The Moderator, Treasurer and Clerk terms are also up.
- Article 2: This is the Operating Budget Article.
- Article 3: This is the Article for deposit into the Building and Renovation CRF. *Fred Hayes moved to include \$100,000 in Article 3. Kary Jencks seconded the motion. The motion carried. (4-0)* The Building and Renovation CRF has already been needed and used for several large items since its inception. The town has supported replenishment of the CRF. This is good use of funds to protect and prevent further disrepair at NBCS, one of the largest town assets. Previous Boards decided to return almost all unreserved funds to the town instead of using some for building repairs and renovations through the years.
- The town approved a Warrant Article last year to create a 2.5% contingency fund CRF. A Warrant Article is not needed to deposit funds into this CRF each year. Ray noted the maximum deposit allowed into this account in 2016 is \$276,380 but there are no current plans to deposit into this account but funding this CRF is possible in June. This is a good fund to pay future unexpected tuition from once there is money in the CRF. The balance currently is zero. \$350,000 went to unexpected tuition in 2016/2017.

NEW BUSINESS

NBEA PLANNING TIME COMMITTEE CHARGE

The Board reviewed the MOU and charge for NBEA. *Wendy Lambert moved to charge the NBEA and School Board as follows: New Boston School Board Statement of Intent / Charge to Committee*

Additional 4th Planning Period Evaluation Committee

Review of an unencumbered 4th planning period for the Professional Staff during the time that his/her class is under supervision of a(n) media specialist or other unified arts teacher for the purposes listed in the MOU dated 3/23/2016. This committee will gather information including but not limited to all budgetary considerations from all stakeholders and will bring forward a recommendation to the School Board no later than May 1st, 2017. Glen Dickey seconded the motion. The motion carried. (4-0)

FINALIZING THE 2017-2018 PROPOSED BUDGET

The Board considered how to keep residents informed and updated of school issues including short informational videos on the website, recording and broadcasting Board meetings, send correspondence to town meetings, informational tables at school open houses and performances and at firehouse breakfasts and visuals on the Town Hall and Library bulletin boards. The Board decided to start with short videos on the website.

Slide 18 of the budget Powerpoint was amended and will be sent to the Finance Committee and shown at public sessions.

2017-2018 SCHOOL DISTRICT CALENDAR

Brian reviewed the proposed 2017-2018 school district calendar noting students will return to school September 5, 2017 and the last day of school will be June 14, 2018 if there are no snow days. December 8 will be changed to an "x". It is a parent conference day in Goffstown but NBCS teachers hold conferences before and after school

on the days leading up to that day. The calendar will be sent to the teacher union tomorrow for review before Board approval.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

None.

PUBLIC COMMENT

None.

NON-PUBLIC SESSION RSA 91-A: 311(a)

Wendy Lambert made a motion to go into nonpublic session at 8:03pm under RSA 91-A:3II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members present. Vote: 4-0-0 – All in Favor – Motion Passes.

Wendy Lambert moved to come out of non-public session at 8:20pm, seconded by Glen Dickey. The Chair took an individual voice poll from all board members present. Vote: 4-0-0 – All in Favor – Motion Passes.

Fred Hayes made a motion to seal the non-public meeting minutes for 25 years. Glen Dickey seconded the motion. Vote: 4-0-0 - All in favor - Motion passes.

ADJOURNMENT

Fred Hayes made a motion to adjourn the meeting at 8:21pm. Glen Dickey seconded the motion. The motion carried (4-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,
Maralyn Segien